

*LOCAL GOVERNMENT PROPERTY INSURANCE FUND*

# **ADMINISTRATION CHANGE UPDATE**

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*New Administrator* ♦

*New Addresses* ♦

*New Phone Number*

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## **NEW ADMINISTRATOR**

Beginning January 1, 2002, the administration of the Local Government Property Insurance Fund (the Fund) will be handled by The ASU Group.

## **NEW ADDRESSES/PHONE NUMBERS**

Starting January 1, 2002 please use the following contact information when sending correspondence, faxes or calling.

## **POLICY ADMINISTRATOR/CLAIMS HANDLING**

*As of January 1, 2002, report all claims and direct all policy questions, request for quotes, valuation project material and any other correspondence to:*

Local Government Property Insurance Fund  
c/o The ASU Group  
7633 Ganser Way, Suite 206  
Madison, WI 53719-2092  
Phone: (608) 833-1443  
Toll Free: (877) 229-0009  
Fax: (608) 821-1199  
Toll Free Fax: (877) 832-0122

*Prior to January 1, 2002 report all claims to:*

Aon Risk Services  
701 Cherry Street  
Green Bay, WI 54305-3004  
Phone: (920) 431-6380  
Fax: (920) 431-6345

*If you are uncertain where to send something, send it to:*

Local Government Property Insurance Fund  
c/o The ASU Group  
7633 Ganser Way, Suite 206  
Madison, WI 53719-2092  
Phone: (608) 833-1443  
Toll Free: (877) 229-0009  
Fax: (608) 821-1199  
Toll Free Fax: (877) 832-0122

#### **NEW LOSS NOTICE**

Enclosed is the new loss reporting form for **reporting claims as of January 1, 2002**. Please make copies as needed. For immediate help on claims, use the following numbers.

*During regular business hours or for twenty-four/seven emergencies:*

Phone: (608) 833-1443  
Toll Free: (877) 229-0009  
Fax: (608) 821-1199  
Toll Free Fax: (877) 832-0122

Visit the State website at <http://badger.state.wi.us/agencies/oci> to download additional copies of the form. Please continue to report claims as soon as you know about them. We ask that you review your files to verify that all claims have been reported timely. This will help ensure a smooth transition.

#### **QUESTIONS**

Please call or email me if you have any immediate questions or concerns.

Sincerely,

*Dan Bubolz*

Dan Bubolz, Insurance Program Officer  
Local Government Property Insurance Fund  
(608) 264-6226  
[dan.bubolz@oci.state.wi.us](mailto:dan.bubolz@oci.state.wi.us)